

ROUTING AND TRANSMITTAL SLIP		Date
TO: (Name, office symbol, room number, building, Agency/Post)		Initials
1. <i>EO/ODA</i>		<i>[Signature]</i> 7 MAR 1983
2. <i>ADA</i>		<i>[Signature]</i> 8 MAR 1983
3. <i>REG-File</i>		
4.		
5.		
Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	
REMARKS		

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

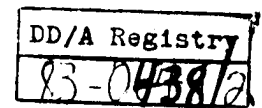
FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
	Phone No.

5041-102

☆ GPO : 1981 O - 361-529 (148)

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

18-6



4 March 1983

MEMORANDUM FOR: Members of the Language Development Committee

FROM:

[redacted]

STAT

Executive Secretary, Language Development Committee

SUBJECT: Minutes of the 14 February 1983 Language Development Committee

1. Present: James H. McDonald, Associate Deputy Director for Administration, Chairman, Language Development Committee (LDC); [redacted] Deputy Chief, Production Group, Foreign Broadcast Information Service, Directorate of Science and Technology (DDS&T), alternate DDS&T representative; [redacted] Senior Training Officer, Directorate of Administration (DDA), DDA representative; [redacted] Chief, Language Training, Office of Training and Education (OTE), OTE representative; [redacted], Chief, Slavic and Germanic Languages Department, Language School, OTE; [redacted] Administrative Assistant, LDC; and [redacted], Executive Secretary, LDC.

STAT

STAT

STAT

STAT

STAT

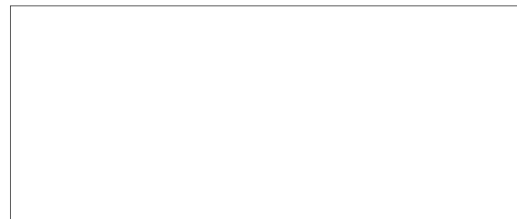
STAT

STAT

STAT

2. The committee was briefed by [redacted] Chief, Slavic and Germanic Languages Department, OTE Language School, on a proposed Office of Research and Development initiative on computer assisted instruction in foreign languages. The purpose of this briefing was to elicit the support of the LDC for the initiative before it is presented for budgetary appropriation. Although the initiative was agreeable to all members of the LDC present, the DDS&T representative stated that there are other S&T initiatives up for appropriation which he felt might take precedence in his case. It was decided that the Chairman would send a memorandum to the DDS&T stating the committee's support of the initiative. A copy of Mr. McDonald's memorandum dated 23 February 1983 is attached.

STAT



UNCLASSIFIED

12/1/83
83-0438

OTE 83-3704

28 FEB 1983

MEMORANDUM FOR: Deputy Director for Science and Technology

FROM: James H. McDonald
Chairman, Language Development Committee

SUBJECT: ORD New Initiative Entitled "Language School Upgrade"

1. The Language Development Committee (LDC) was briefed on 14 February concerning the above-mentioned ORD initiative, an integrated computer-based training system for the Language School. I am writing to express the LDC's strong support of this new initiative.

2. As you know, one of the charges of the LDC is to document the accumulated foreign language competence of the Agency. We have been gratified over the past few years to note modest increases in the Agency's linguistic capability, increases that have been brought about not only by hiring language-qualified personnel, but particularly by increasing the amount of language training that we do. Until recently the Language School has been able to hire additional staff to accommodate increased training requirements. In the future, while requirements levied on the Language School are likely to continue to increase, concomitant increases in staffing levels may not be possible. Clearly, if we are to maintain or increase our critical language skills, we must find ways to better utilize the manpower we have. One way to do this is through interactive computer-based training. A significant activity of the proposed project would be to put in place a Computer Learning Laboratory in which students, instructors, and staff of the Language School can educate themselves about computer learning in general and our curriculum in particular so that the final products of the project will have the best chance of successful implementation.

UNCLASSIFIED

UNCLASSIFIED

SUBJECT: ORD New Initiative Entitled "Language School Upgrade"

3. In sum, we are convinced of the criticality of the need for this project and are impressed by its technical merit. We urge you to give this proposed project a high priority in your ranking of DS&T New Initiatives for FY 1985.

Stanley James H. McDonald
James H. McDonald
Chairman
Language Development Committee

Distribution:

Orig & 1 - Addressee
2 - ADDA
1 - DTE
✓ 1 - C/LT
1 - S&G/LS/OTE
1 - OTE Registry

S&G/LS/OTE/[] (17Feb83)

STAT

UNCLASSIFIED